

Piedmont PFHA Bylaws Made Easy, Maybe...

Please see www.piedmontpasofino.org for all of the contents of the Bylaws. This is intended to highlight sections and encourage review of areas of interest at the website!

Piedmont Paso Fino Horse Association (PPFHA), follows the rules of the PFHA as it has Paso Fino Horse Association in its name. Held its first group meeting in 1976, only 4 years after PFHA was founded.

ARTICLE II (Objectives) The objectives of the Association shall include but not be limited to:

- assisting and encouraging the membership to breed, raise, train, enhance, improve, protect, and promote the Paso Fino Breed;
- maintaining accurate records of all Piedmont affairs and activities
- sponsoring shows, educational clinics, trail rides and other forums for the benefits of its members; and
- informing and educating the public in general as to the qualities of the Paso Fino horse, by means of publications, exhibitions, and other informative means.

ARTICLE III (Membership, Dues, Privileges and Responsibilities)

Section 2. Membership classifications.

Individual, Family, Farm, Trail and Life Individual

Section 4. Membership responsibilities. To be entitled to full Piedmont PFHA benefits one must be a member of Piedmont PFHA, maintain current Piedmont PFHA dues, maintain good standing with Piedmont PFHA, and not have designated a region other than Piedmont as one's regional affiliation.

ARTICLE IV (Officers of Piedmont PFHA)

Section 1. Officers. The officers of Piedmont PFHA shall consist of a President, Vice-President, Secretary, and Treasurer. The aforesaid officers shall be elected by secret ballot at the designated annual membership meeting every even calendar year. Officers of Piedmont PFHA assume the duties of their offices at the end of the meeting in which they are elected.

ARTICLE V (Duties of Officers)

Section 1. Duties of the President. The President shall be the Chief Executive Officer and shall preside over all meetings of the PFHA.

The President shall see that the by-laws, rules, and regulations of Piedmont PFHA are enforced.

The President shall serve as National Delegate or shall appoint a member of Piedmont PFHA to serve.

Such an appointment, if made, is to be with the advice and consent of the Board of Directors. The National Delegate shall make a written report to the Board of Directors within 20 days of the National Association meeting. The National Delegate shall also be responsible for a written report to the general membership of Piedmont PFHA to be published in the first issue of the Piedmont Password to be printed following the national association meeting.

The President, for one year immediately after finishing their elected term, will also serve as an advisor to the Board of Directors, and attend meetings of the Board.

Section 2. Duties of the Vice-President. The Vice-President shall in the absence of the President or during incapacity of the President perform the duties and function of the President's office. The Vice-President shall serve as a close assistant to the President.

Section 3. Duties of the Secretary. The Secretary shall record and maintain a record of the minutes of all meetings and proceedings of the Piedmont PFHA, conduct correspondence, and perform such other secretarial duties as may be required by the President or the Board of Directors. The Secretary shall also be responsible for the upkeep and maintenance of the membership roster.

Section 4. Duties of the Treasurer. The Treasurer shall be the fiscal officer of Piedmont PFHA and shall deposit all funds received in a designated banking institution in the name of Piedmont PFHA. The Treasurer shall maintain an accurate account of all finances and financial transactions and shall make all

authorized disbursements.

ARTICLE VI (Board of Directors)

Section 1. Composition. The business and property of Piedmont PFHA shall be managed and controlled by a Board of Directors, which shall consist of the elected officers (President, Vice-President, Secretary, and Treasurer) and three (3) at-large members elected one per year for a term of three years.

Section 3. Duties and Responsibilities. The Board of Directors shall be the administrative and policy-making body of Piedmont PFHA and shall exercise general supervision of the affairs thereof. No act of the Board of Directors, however, shall conflict with the by-laws of the Piedmont PFHA.

The Board of Directors shall hold at least two (2) meetings per year, the times and places to be designated by the President.

The Board of Directors shall have the right to declare a vacancy in its membership when any member without just cause fails to attend two (2) consecutive Board Meetings.

The Board of Directors shall have the right to fill any vacancy on said Board by electing a new member to complete the unexpired term of office.

The Board of Directors shall maintain a record of its meetings and proceedings and shall submit the record to the membership during a regular or special meeting of the membership.

ARTICLE VII (Meetings)

Section 1. Annual meeting. An annual meeting for the election of officers shall be held in October, November, or December, time and place to be determined by the President.

Section 2. Notice. Due written notice of each membership meeting must be given at least two (2) weeks in advance stating the date, time and place of such meeting. In the

Section 3. Transaction of Business. A quorum of at least thirty (30) voting members shall be required for the transaction of business at any membership meeting. There shall be no voting by proxy at any meeting. However, absentee ballots shall be recognized as members present when voting for officers, directors, and by-law changes. A notification of by-law changes shall be given to the membership at least two (2) weeks prior to voting on the changes.

ARTICLE VIII (Elections)

Section 1. The President, within a reasonable time after the annual meeting, shall appoint a **nominating committee** consisting of three (3) Piedmont voting members in good standing, none of whom are officers of the Association. The responsibility of this committee will be to actively solicit and encourage qualified candidates and make as well as receive nominations (preferably at least two (2) nominees per office) for offices the ensuing term. The nomination committee must ascertain that each person nominated is willing and able to perform the duties of the office (prior written or verbal approval of the candidate must be obtained), and the committee shall publish to the membership the list of Candidates for each office thirty (30) days prior to the election at the Annual Meeting. In addition, nominations for any office may be by any member in good standing from the floor at the annual meeting, or by email, or by letter to the President of the Association. The Nominating Committee shall remain in force until its recommendations are presented to the Presiding Officer at the Annual Membership Meeting.

ARTICLE X (Organization Procedure)

Section 1. Amendments to by-laws. Amendments to the within by-laws may be adopted by two-thirds (2/3) vote of the members present at any regular or special meeting of Piedmont PFHA at which there is at least a quorum present, provided also that written notice of such meeting and any proposed amendment shall have been given as specified in ARTICLE VII.

*last updated Nov 17th, 2007